



Jefferson High School

2020-2021

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LET US DO THE WORK FOR YOU!

No need to update this page, we will do it for you!
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we'll make sure your Table of Contents matches.

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DELPHOS CITY SCHOOL'S CALENDAR 2020-2021

August 17.....	Staff In-service
August 18.....	Staff Workday
August 19.....	1st Day for All Students
September 7	No School – Labor Day
September 17.....	1 st Quarter Mid-term
September 23	2 hour delay (in-service)
October 9	2 hour delay (in-service)
October 20	End of First Quarter
November 4	1:30 Dismissal
November 4-5	Parent-Teacher Conferences
November 5-6	NO SCHOOL
November 19.....	2 nd Quarter Mid-term
November 24	1:30 Dismissal
November 26-27	NO SCHOOL -Thanksgiving Vacation
December 18	1:30 Dismissal
December 21-January 1	NO SCHOOL- Christmas Vacation
January 4	School Resumes
January 8	End of Second Quarter
January 18	NO SCHOOL – Martin Luther King
February 1	2 hour delay (in-service)
February 10.....	3 rd Quarter Mid-term
February 15.....	NO SCHOOL- Presidents Day
March 15.....	2 hour delay (in-service)
March 16.....	End of Third Quarter
April 1.....	1:30 Dismissal
April 2-5.....	NO SCHOOL – Easter Vacation
April 13.....	2 hour delay (in-service)
April 19.....	4 th Quarter Mid-term
May 15.....	8:30 AM Commencement
May 20	End of 4 th Quarter
May 20	1:30 Dismissal (LAST DAY OF SCHOOL)
May 21	Staff Work Day

Make-up Dates: February 15, April 15, May 21, etc.



WELCOME TO JEFFERSON HIGH SCHOOL

The administration and faculty of Delphos Jefferson High School (DJHS) take great pleasure in welcoming you to the “Home of the Wildcats.” We have a personal interest in you and want your experiences here to be meaningful and memorable. We want you to become involved in the life of DJHS and our community to help us carry forward our proud tradition of excellence. Understanding the rules, regulations, and policies that are in effect at DJHS is the responsibility of every student.

The policies and procedures in this handbook are designed to establish a safe and positive school environment that promotes and fosters growth. Our teachers are eager to help you achieve your academic and personal goals in preparation for a successful career. Along with your studies, get involved in volunteering, co-curricular, and extracurricular activities. These activities are designed to help you enjoy school life and provide a means to give back to your school and community. Our success is directly related to your efforts.

MISSION STATEMENT

Inspire, Grow, and Unlock the Potential in each DJHS Student.

VISION STATEMENT

Providing Rigorous Curriculum to Every Student in Preparation for College, Career, and Community Commitments while Fostering Character Development and Critical Thinking.

STUDENT RESPONSIBILITIES

The rules, regulations, and procedures of Delphos Jefferson High School are designed to allow students to be educated in a safe and orderly environment. All students are expected to follow the directions of all staff members and obey all school rules. Adult students (age 18 or older) are expected to follow all school rules, regulations and procedures.

Students are expected to arrive at school prepared to learn. It is the student’s responsibility to arrive on time and be prepared to participate in the educational process. If for some reason this is not possible, the student should seek help from the School Counselor or Principal. Parents are encouraged to build a two-way link with the teachers of their child or children.

Student safety is the responsibility of both students and staff. Staff members are familiar with emergency procedures such as evacuation procedures, fire and tornado drills, safety drills in the event of a terrorist or other violent attack and accident reporting procedures. If a student is aware of any dangerous situation or accident, he/she must notify a staff person immediately.

State Law requires that all students have an Emergency Medical Authorization completed and signed by a parent or guardian on file in the high school office. This Emergency Medical Authorization must be on file in order for a student to participate in an activity off of school grounds, including field trips, spectator trips, athletic and other extracurricular activities as well as co-curricular activities. Students with specific health care needs should deliver written notice about such needs, along with physician documentation to the high school office.

PHILOSOPHY OF EDUCATION

The Delphos City School Board of Education (BOE) supports and respects the rights of each student. Our curriculum proudly offers traditional, vocational, and on-line content courses, arts and humanities, special needs, post-secondary, digital, gifted aligned, and extracurricular programs. Through these, we offer educational opportunities for each individual student to develop character, respect for others, and ownership of personal and academic goals. We want students to leave with a holistic ‘bag of tools’ for whatever career path is chosen.

PHILOSOPHY OF BEHAVIOR AND ACCOUNTABILITY

We have high expectations for DJHS students. These expectations are embedded in our **ABOVE THE LINE (ATL)** expectations. ATL expectations were developed by students, staff, and administration and are promoted and implemented daily.

Be Respectful

Be Accountable

Be Responsible

Challenge Yourself

Lead by Example

Volunteer Time

Inspire Others

Be Empathetic

Be Punctual

The administration, staff, and students are expected to value and nurture these characteristics and practice and implement them into action. These core values, we believe, are the markers that exemplify qualities that foster success as an employee, administrator, citizen, and overall student.

REGULAR SCHEDULE		2 HOUR DELAY	
7:55-8:07	Open Hallway	9:55-10:07	Open Hallway
8:10-8:59	1st period	10:10-10:45	1st period
9:02-9:49	2nd period	10:49-11:22	2nd period
9:52-10:39	3rd period	11:26-11:59	4th period
10:42-11:07	Wildcat Period	11:22-11:52	Lunch A
11:10-11:57	4th period	11:56-12:29	5th period
11:07-11:37	Lunch A	11:59-12:29	Lunch B
11:40-12:27	5th period	12:33-1:06	3rd period
11:57-12:27	Lunch B	1:10-1:43	6th period
12:30-1:17	6th period	1:47-2:20	7th period
1:20-2:07	7th period	2:24-2:57	8th period
2:10-2:57	8th period		

1:30 DISMISSAL		3 HOUR DELAY	
7:55-8:07	Open Hallway	10:55-11:07	Open Hallway
8:10-8:48	1st period	11:10-11:35	1st period
8:52-9:30	2nd period	11:39-12:12	4th period
9:34-10:12	3rd period	11:35-12:05	Lunch A
10:16-10:54	6th period	12:09-12:42	5th period
10:58-11:36	4th period	12:12-12:42	Lunch B
10:54-11:24	Lunch A	12:46-1:09	2nd Period
11:28-12:06	5th period	1:13-1:36	3rd period
11:36-12:06	Lunch B	1:40-2:03	6th period
12:10-12:48	7th period	2:07-2:30	7th Period
12:52-1:30	8th period	2:34-2:57	8th Period

ACADEMICS

The chart below is used to determine the grades for each quarter. Cumulative Grade Point Average (GPA) is based upon semester grades.

	% RANGE	POINT VALUE
A	95-100	4.00
A-	90-94	3.66
B+	87-89	3.33
B	83-86	3.00
B-	80-82	2.66
C+	77-79	2.33
C	73-76	2.00
C-	70-72	1.66
D+	67-69	1.33
D	63-66	1.0
D-	60-62	.66
F	59 - lower	0

CLASSES

Students are required to be enrolled in 6 academic classes per semester. Students are permitted 1 study hall with a Wildcat Period per semester. The administration reserves the right to adjust in unique and individual circumstances.

HONOR ROLL

A pupil may be listed on the honor roll announced for each grading period, if he/she

1. has no grade in any subject below a “C”
2. has a GPA of 3.00 or higher in academic classes. Academic work is a subject that counts in the student’s grade point average (G.P.A.).

The computer automatically eliminates any student from the honor roll consideration who has an “I” (incomplete) on the grade card.

SCHOLASTIC “D”

To earn the Scholastic “D” issued at the yearly Academic Awards Reception, a student must have and maintained a cumulative grade point average of a 3.33 at conclusion of 3rd semester.

THE AWARD OF DISTINCTION

To qualify for this prestigious award a graduating senior must meet the following standards:

1. Top 10 % of the class according to Grade Point Average (G.P.A.).
2. G.P.A. of 3.75 or higher after 7 semesters.
3. Complete at least 2 A.P. or 2 comparable CC+ courses (Vantage must be recommended by lab instructor).
4. No reports of cheating, plagiarism, suspensions, or expulsions.

THE AWARD OF HONOR

To qualify for this prestigious award, a graduating senior must meet the following standards:

1. Top 20 % of the class according to Grade Point Average (G.P.A.).
2. G.P.A. of 3.50 or higher after 7 semesters.
3. No reports of cheating, plagiarism, suspensions, or expulsions.

HONORS DIPLOMA

To qualify for the state Honors Diploma, students in a **college preparatory curriculum** must meet 7 of the following 8 guidelines:

- 4 units of English
- 4 units of Math (Alg. I, Geometry, Alg. II, and another higher level math)
- 4 units of Social Studies
- 4 units of Science (including Chemistry, Anatomy and Physiology ,and Physics)
- 1 unit of Fine Arts
- 3 units of one Foreign Language or two units each of 2 languages
- 3.5 G.P.A.
- a composite score of 27 on the ACT or the SAT equivalent

ATHLETIC ELIGIBILITY REQUIREMENTS

1. To participate in extra-curricular activities, a student must have at least a **1.25** grade point average **and** earn a passing grade in **5 academic classes**.
2. Eligibility is determined at the end of each grading period (Quarter grade cards).
3. An athlete must report to school by 11:30AM and remain until 3:00 pm to be eligible to participate in sports. If you report late and have early release, you must remain at school during early release time to be eligible that day.
4. An unexcused absence results in non-participation is that day.
5. Any pre-arranged excused absence must be cleared with the Principal.
6. During a student's ineligibility, the athlete may practice and accompany team to contests, however, the athlete may not dress or participate in the event.

REQUIREMENTS FOR GRADUATION

Complete and pass 4 units of English, 4 units of Math, 3 units of Social Studies, 3 units of Science, 5 units of Electives, .5 units of Health, .5 units of Physical Education, and 1 unit of Fine Art. **TOTAL: 21 CREDITS**

In order to graduate from Delphos Jefferson High School, you must earn 21 credits of the course Requirements listed above and the ODE graduation requirements. The Ohio Department of Education is transitioning into new requirements for each upcoming graduating class. Search OHIO'S GRADUATION REQUIREMENTS on the ODE webpage.



Graduation and commencements is a privilege, not a right. Students can be given any earned diploma separately or by mail. Reasons why seniors may be denied participation in the graduation ceremony are as follows:

1. Suspension or expulsion.
2. Student has not earned enough credits. This could go right down to the last week of school based on the student's performance on final tests, assignments and final exam.
3. Student failed a required subject(s) even though the student earned enough credits. This determination could go right down to the last week of school based on the student's performance on final tests, assignments and final exam and
4. Student has outstanding school fees.

DJHS has a **no decoration policy** for graduation caps. You are encouraged to design, decorate, and personalize your cap after commencements.

CHANGE OF SCHEDULE

The courses selected in spring will determine the schedule of classes for the next school year and are binding following the verification by parents/guardians. **All schedule changes must be made within the first ten days of each semester.** Changes that have to be made will be done so according to the following guidelines:

1. Insolvable conflict; two courses offered in the same time slot.
2. Failure of required subject.
3. Substitute another class for a course completed outside of the regular classroom.
4. Course cancellation or due to an oversight; procedural errors.
5. The completion of the student schedule change form.

Any student dismissed from a course for disciplinary or other reasons will be given a failing grade in the course. This grade will be entered in the student's grade accumulation as failed. If the student receives the permission of the instructor, school counselor, and principal to drop a course, s/he will simply be marked as withdrawn without an academic grade recorded.

SCHOOL FEES

All students will be charged a \$50.00 fee. (\$10.00 class dues, \$7.00 Agenda Book, \$8 tech fee, and \$25.00 Chromebook fee) Students on free lunches may be eligible for a waiver on Chromebook fees. Seniors will be charged \$75 that includes a \$25 cap gown rental fee. Gowns are returned after commencement; seniors will keep the cap and tassel.

A Chromebook, charger and case are loaned to each student to improve and personalize the education experience at DJHS. It is the student's responsibility to care for the equipment. A fee will be charged for any damage in need of repair. You will have the option to keep the Chromebook upon graduation if you paid the annual fee of \$25 or pay the \$100 if the fee was waved all four years.

FERPA and DIRECTORY INFORMATION

The school district follows the guidelines of the Family Educational Rights and Privacy Act (FERPA) regarding all student records. Parents who do not want directory information for their child released to colleges, universities and military recruiters should contact the office.

STUDENT CODE OF CONDUCT

This code of conduct is in effect while students are under the authority of school personnel or involved in any school activity. This includes but is not limited to school buses and property under the control of school authorities, and while at interscholastic competitions, extracurricular events, or other school activities or programs. In addition, this Code of Conduct includes misconduct by a student that occurs off school district property but is connected to activities or incidents that have occurred on school district property; and misconduct by a student that, regardless of where it occurs, is directed at a district official or employee or the property of an official or employee.

The Vantage Career Center is an extension of our school; therefore, students who elect to attend the career center are subject to disciplinary action based upon the Student Code of Conduct of either Delphos Jefferson High School and/or the Vantage Career Center. Consequently, conduct and/or involvement in any activity that may or does result in disciplinary action by one school may be grounds for similar disciplinary action by the other school.

Each of the behaviors and/or types of misconduct described below are prohibited and may subject the student to disciplinary action including, but not limited to, result in verbal or written warning or reprimand, removal from class, parental contact or conference, detention, in-school suspension, Saturday school, emergency removal, referral to law enforcement agencies, referral for navigation, out of school suspension or expulsion from school. Furthermore, any criminal acts committed at or related to the School will be reported to law enforcement officials as well as disciplined at school. Certain criminal acts may result in permanent exclusion from school.

1-Abuse of Computer Hardware, Software, or Internet

A student shall not abuse the school district's computer hardware or software or otherwise violate the Internet Use Policy agreement.

2-Aiding or abetting violation of school rules

Assisting other students in the violation of any school rule. Students are expected to resist peer pressure and exercise sound decision-making regarding their behavior.

3-Attendance – persistent absence or tardiness

Attendance laws require students to be in school all day or to have a legitimate excuse for their absence. Penalties for unexcused absences can range from detention to a referral to court.

4-Bomb Threats, and other false alarms and reports

Making a bomb threat against a school building or any premises at which a school activity is being held at the time the threat is made may result in expulsion for a period of up to one (1) school year. Additionally, intentionally giving a false alarm of a fire, or tampering or interfering with any fire alarm.

5-Burglary

Entering a building or a specific area of a building without consent and with intent to commit a crime, or entering a building without consent and committing a crime.

6-Careless or Reckless Driving

Driving on, or exiting, school property in such a manner as to violate the law and/or endanger persons or property.

7-Damaging property (Vandalism)

Defacing, cutting, or otherwise damaging property that belongs to the school, district, other students, employees or others, and disregard for school property.

8-Dishonesty – falsification of school work, identification, forgery

Falsifying signatures or data, falsifying attendance sign out, or refusing to give proper or false information to a staff member. Plagiarism and cheating are also forms of falsification and will subject the student to academic penalties as well as disciplinary action.

9-Displays of affection/sexual activities

Any excessive show of affection between couples that attracts undue attention to them will be considered in poor taste and is prohibited.

10-Disruption of School

A student shall not by use of violence, force, noise, coercion, threat, intimidation, and fear, Passive resistance or any other conduct, cause the disruption or obstruction of any lawful mission, process, or function of the school.

11-Extortion

Use of threat, intimidation or deception to take, or receive something from someone else.

12-Fighting

A student shall not cause physical injury, verbally harass, taunt or behave in such a way which threatens or causes physical injury to school personnel, students or visitors while under the jurisdiction of the school and/or on school property. Those found guilty of fighting, harassing, or provoking a fight may be suspended, expelled or permanently excluded. Fighting is defined as hostile bodily contact. Promoting or instigating a fight (i.e. contributing to a fight verbally or through behavior) can be considered for equal discipline.

13-Harassment and/or Aggressive Behavior (including Bullying/Cyberbullying)

In accordance to the Bullying Law (House Bill 116), DJHS anti-bullying policies includes:

- possible suspension of students who engage in cyberbullying,
- a means for making anonymous reports of incidents, disciplinary procedures for students who make false reports,
- strategies for protecting other persons (in addition to the victim) from harassment or retaliation after a report has been made,
- make available to students and parents an explanation of the seriousness of bullying/cyberbullying,
- produce an annual anti-bullying policy statement to be sent home to parents, and that it is a student's "custodial" parent or guardian who must be notified of and have access to reports of a bullying incident.

DJHS encourages the promotion of positive interpersonal relations between members of the school community. Harassment, aggressive behavior, bullying and cyberbullying toward a student, by other students, staff, or third parties is strictly prohibited.

This prohibition includes physical, verbal, and psychological abuse, any speech or action, or use of social media that creates a hostile, intimidating, or offensive learning environment. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation.

Any student who believes that s/he is the victim of any of the above actions or has observed such actions by another student, staff member, or a person associated with the District, or should contact the school principal. A student or adult can report bullying/cyberbullying/ or harassment anonymously online located on the district website: www.delphoscitieschools.org. Conduct constituting harassment on the basis of race, color, national origin, religion, or disability may take different forms, including, but not limited to, the following:

- A. **Verbal:** The making of offensive written, social media, or oral innuendoes, comments, jokes, insults, threats, or disparaging remarks concerning a person's race, color, national origin, religious beliefs, or disability.
- B. **Nonverbal:** Placing offensive objects, pictures, or graphic commentaries in the school environment or making insulting or threatening gestures based upon a person's race, color, national origin, religious beliefs, or disability.
- C. **Physical:** Any intimidating or disparaging action such as hitting, pushing, shoving, hissing, or spitting, on or by a fellow staff member, students, or other person associated with the District, or third parties, based upon the person's race, color, national origin, religious beliefs, or disability.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional wellbeing. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

Conduct constituting sexual harassment may take different forms, including but not limited to, the following: verbal harassment or abuse, pressure for sexual activity, repeated remarks with sexual or demeaning implications, unwelcome touching, sexual jokes, posters, cartoons, etc. a pattern of conduct that has sexual overtones creating discomfort and/or humiliation to another, or remarks speculating about a person's sexual activities or sexual history, or remarks about one's own sexual activities or sexual history.

All records generated under the terms of this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law. All individuals involved in an investigation as either a witness, victim or alleged harasser and/or bully/cyberbully will be instructed not to discuss the subject outside of the investigation. If an investigation reveals that a harassment and/or bullying/cyberbullying complaint is valid, appropriate remedial and or disciplinary action will be taken promptly to prevent the continuance of the harassment and/or bullying/cyberbullying or its recurrence.

Given the nature of harassing and/or bullying/cyberbullying behavior, the School recognizes that false accusations can have serious effects on innocent individuals. Therefore, all students are expected to act responsibly, honestly, and with the utmost candor whenever they present harassment and/or bullying/cyberbullying allegations or charges.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of harassment and/or aggressive behavior is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as harassment and aggressive behavior. Making intentionally false reports about harassment or aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

14-Possession of Pornography

Possessing sexually explicit material.

15-Hazing

Students shall not plan, encourage, or participate in any form of hazing. Hazing is defined as doing any act or coercing another, including the victim, to do any act of initiation into any organization that creates a risk of mental or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing does not lessen the prohibition contained in this policy. Violation may lead to suspension, recommendation for expulsion, and/or legal action as contained in ORC 2307.44.

16-Interference, disruption or obstruction of the educational process

Any actions or manner of dress that materially and substantially disrupts or interferes with school activities or the educational process, or which threaten to do so are unacceptable. Such disruptions include, but are not limited to, delay or prevention of lessons, assemblies, field trips, athletic and performing arts events.

17-Insubordination, Inappropriate Behavior, and Repeated Misconduct.

Insubordination A student shall comply with directives and the reasonable requests of teachers, student teachers, substitute teachers, educational aides, bus drivers, school secretaries, or other appropriate school personnel. Failing to serve Saturday school, detention or other discipline procedures shall also constitute insubordination.

Inappropriate Behavior. A student shall not behave in a disrespectful, belligerent, or in an otherwise inappropriate manner toward any individual.

Repeated Acts of Misconduct. A student shall comply with all school rules and regulations. Repeated acts of misconduct include but are not limited to, disruption of class, repeated violations of the Student Code of Conduct.

18-Lighting or Possession of Incendiary Devices

Unauthorized possession or use of matches, lighters or devices that produce flames.

19-Violation of individual school/classroom rules

Each learning environment has different rules for students. These rules are for the safe and orderly operation of that environment. Students will be oriented to specific rules within each learning environment, all of which will be consistent with this Code of Conduct.

20-Possession and/or use of explosives and/or fireworks

Possessing or using anything with the common purpose of which is to function by explosion, with substantially instantaneous release of gas and heat (including, but not limited to explosives and chemical-reaction objects such as smoke bombs and poppers).

21-Possession/use of tobacco (including electronic cigarettes)

Possession, consumption, distribution, purchase or attempt to purchase, and/or use of tobacco products in school, on school grounds, on school buses, and at any interscholastic competition, extra-curricular event, or other school-sponsored event. Tobacco products include, but are not limited to cigarettes, cigars, pipe tobacco, chewing tobacco, snuff, electronic cigarettes or any other matter or substance that contains tobacco or nicotine.

22-Profanity and/or Obscene Language

A student shall not use profanity or obscene language, either written or verbal, in communication with any other person. This includes the use of obscene gestures, signs, pictures and/or publications.

23-Possession/use of drugs and/or alcohol

A student shall not possess, use, transmit, sell, conceal, or consume or exhibit evidence of consumption of any alcoholic beverage, intoxicant, controlled substance, or any other drug of abuse. This provision shall be applicable to any conduct on school grounds, during and immediately before or after school hours, on school grounds, off school grounds at a school sponsored activity, on a school bus or at any other time when the student is subject to the authority of the school. A student shall not consume any alcoholic beverages, intoxicants, or drugs of abuse at any time before the student's arrival at school or at a school sponsored activity.

24-Refusing to accept discipline

Students failing to comply with disciplinary penalties may face enhanced penalties.

25-Theft, or knowingly receiving or possessing stolen property

Unauthorized taking of property of another person or receiving or possessing such property. Students caught stealing will be disciplined and may be reported to law enforcement officials. The School is not responsible for personal property.

26-Threatening (verbally, in writing or otherwise expressed) a staff member/employee

Any oral, written, or social media statement or otherwise expressed action that a staff member, student, or other person associated with the District reasonably feels to be a threat will be considered a verbal assault. Profanity directed toward a staff member in a threatening tone may also be considered a verbal assault

27-Use and/or possession of a weapon

A weapon is any device that may be used for offensive or defensive purpose, including but not limited to guns, pellet guns, knives, or club type implements. It may also include any toy that is presented as a real weapon or reacted to as a real weapon. Possession and/or use of a weapon may subject a student to expulsion and possible permanent exclusion. A knife is defined as any cutting instrument consisting of a sharp blade fastened to a handle, a razor blade or any similar device that is used for, or is readily capable of causing death or serious bodily injury.

28-Violation of bus rules

Students on a bus are under the authority of, and directly responsible to, the bus driver. The driver has the authority to enforce the established regulations for bus conduct. Disorderly conduct or refusal to submit to the authority of the bus driver is sufficient reason for refusing transportation services or suspending transportation services to any student. Students that are not enrolled with Delphos are prohibited from taking the Vantage bus unless granted direct permission from the administration.

29-Violent Conduct

Students may be expelled for up to one school year for committing an act at school, on other school property, at an interscholastic competition, extracurricular event, or any other school program, or directing an act at a Board official or employee, regardless of where or when that act may occur, or their property that would be a criminal offense if committed by an adult and results in serious physical harm to person(s) or property.

30-Other School Violations.

It should be noted that other possible student conduct, not mentioned specifically in the previous rules, but reaching the gravity outlined by these rules, in terms of persistent disobedience or gross misconduct as elsewhere defined, may also serve as grounds for disciplinary action.

CLASSROOM RULES

The teacher has the right to determine classroom rules in each class and to determine the organization and discipline that is most conducive to personal methods of teaching. Students should learn what each teacher expects in the classroom and adjust according to the varying methods and techniques. Both teachers and students should work toward establishing a mutual respect for each other's abilities so that maximum educational benefits will be realized.

DISCIPLINE

Violation of the Code of Conduct may result in verbal or written warning or reprimand, removal from class, parental contact or conference, detention, in-school suspension, Saturday school, emergency removal, referral to law enforcement agencies, referral for navigation, out of school suspension or expulsion.

DETENTION

Detentions are Wednesday for thirty (30) minutes. A student who skips a detention can be assigned a Saturday School, another detention, or another means to hold a student accountable.

SATURDAY SCHOOL

Saturday school is offered every other week from 8:00 to 11:00 AM in the High School. Students are not permitted to arrive late, leave early, or behave in any manner that would constitute discipline and may lead to suspension from school.

REMOVAL FROM CLASS

A student removed from class may result in intervention and discipline actions. The teacher and student will complete a "Removal from Class" document indicating the behavior necessitating removal from class, such as but not limited to: insubordination, vulgarity and/or obscenity, actions which make class work difficult or impossible, destruction of property, refusal to cooperate, sleeping, or refusing a reasonable request. Persistent removals may result in alternative placement or failure of the class.

EMERGENCY REMOVAL

If at any time a student poses a threat to fellow students, teachers, administrators or any other member of the school's staff, or if a student is creating an instability in the school environment, then that student will be "Emergency Removed" from the school premises. Consequences, if warranted, will follow

IN SCHOOL SUSPENSION

This suspension results in the relocation of student within the school building for a period of time. The Principal will assign the student to a monitored room where he/she will spend the school day studying and working exclusively on school work.

NAVIGATION SERVICES

The Family Resource Center (FRC) is in cooperation with DJHS to provide a free navigation service. The service includes the opportunity for students to receive one on one time with social worker, coping skills to deal with issues relevant to today's youth. The services may be requested as an alternative or supplement to discipline. Parental consent is required for students under 18 years old.

SUSPENSIONS AND EXPULSION

Governed by ORC 3313.66, the Principal, may suspend a student for up to ten (10) school days. If fewer than ten days remain in the school year in which the incident takes place, any remaining part or all of the suspension may be applied to the following school year. Students suspended out of school may not be present on school property, participate or attend any school activities or contests, or be present at activities or on property controlled by the school.

When a student is being considered for a suspension, the principal will notify the student of the basis for the proposed suspension. The student will be given an opportunity to explain his/her view of the underlying facts. After that informal hearing, the principal will determine whether or not to suspend the student. If the decision is made to suspend the student, parents will be given oral or written notification of the suspension within one (1) day setting forth the reason for the suspension, the length of the suspension, and the process for appeal.

The suspension may be appealed, within five days after receipt of the suspension notice, to the Superintendent. The request for an appeal must be in writing. If the appeal is heard by the Board's designee, the appeal shall be conducted in a private hearing. If the appeal is heard by the Board of Education, the appeal shall be conducted in executive session unless the student or his/her representative requests otherwise. A verbatim transcript will be made and witnesses will be sworn in prior to giving testimony.

A suspended student will be responsible for making up school work lost due to the suspension. The student must complete missed assignments during the suspension and turn them into the teacher upon his/her return to school. If the assignments are not done fully or if they are done incorrectly, then credit will not be given. A suspended student will not be allowed to make up from home any quizzes or tests that were missed during the day(s) that he/she was suspended.

Only the Superintendent may expel a student. The Principal can recommend the expulsion. A superintendent may expel students for a period of up to eighty (80) school days or the number of school days remaining in the semester or term in which the incident takes place, whichever is greater. If fewer than eighty (80) days remain in the school year in which the incident takes place, any remaining part or all of the expulsion may be applied to the following school year.

If a student is expelled, the student and the student's parents will be provided with written notice within one (1) school day of the imposed expulsion. The notice will include the reasons for the expulsion, the right of the student, or the student's parent(s)/guardian(s) or custodian(s) to appeal the expulsion to the Board or its designee, the right to be represented in all appeal proceedings, the right to be granted a hearing before the Board or its designee, and the right to request that the hearing be held in executive session.

Within 14 days after the Superintendent notifies the parents of the expulsion, the expulsion may be appealed, in writing, to the Board of Education or its designee. A hearing on the requested appeal will be formal with an opportunity for sworn testimony. If the expulsion is upheld on appeal, a student's parents may pursue further appeal to the Court of Common Pleas.

Expulsion may result in the loss of credit for courses being taken at school, at the Vantage Career Center, or at any college or university, whether under an Education Option, CCP, or at the students own expense. Students who are expelled may not be present on school property, participate or attend any school activities or contests, or be present at activities or on property controlled by the school

PERMANENT EXCLUSION

Sections 3313.66, .661 and .662 of O.R.C. have been expanded to incorporate changes for Ohio's exclusion law. A student may be permanently excluded from attending any Ohio Public School for certain very serious offenses. State law provides for the permanent exclusion of a student, sixteen (16) years of age or older who engages in certain criminal activity. Permanently excluded students may never be permitted to return to school anywhere in the State of Ohio. A permanent exclusion may be considered if the student is convicted or adjudicated delinquent for committing one (1) or more of the following crimes while on the property of any Ohio school:

- conveying deadly weapons onto school property or to a school function
- possessing deadly weapons onto school property or at a school function
- carrying a concealed weapon onto school property or at a school function
- trafficking in drugs onto school property or at a school function
- murder,
- aggravated murder on school property or at a school function
- voluntary or involuntary manslaughter on school grounds or at a school function
- assault or aggravated assault on school property or at a school function
- rape, gross sexual imposition or felonious sexual penetration on school grounds, or at a school function, when the victim is a school employee
- complicity in any of the above offenses, regardless of the location.

This process is formal and may follow an expulsion. Discipline of Students with Disabilities
Students with disabilities are entitled to the rights and procedures afforded by the Individuals with Disabilities Act (I.D.E.A.), and, where applicable, the Americans with Disabilities Act (A.D.A.), and/or Section 504 of the Rehabilitation Act of 1973.

DUE PROCESS RIGHTS

Before a student is suspended, expelled, or permanently excluded from school, there are specific procedures that must be followed. As long as the in-school discipline is served entirely in the school setting, it will not require any notice or meeting, or be subject to appeal.

SURVEILLANCE CAMERAS

Students are duly informed that their behavior may be monitored on school property and/or adjacent property by security cameras. Actions recorded on these cameras may be used as evidence in disciplinary action.

RESTROOMS

Restroom use is reserved for the time between bells. If a student uses the restroom during class it is not granted during lecture or instruction time and not to exceed 5 minutes. Loitering in the restroom is prohibited. Students exceeding time or use may be marked tardy or disciplined.

SEARCH POLICY

Lockers are the property of the Board of Education and, as such, are subject to random searches at any time. School lockers, book bags, and Chromebook cases and their contents are subject to search by school authorities if there are reasonable grounds for suspecting a violation of the Code of Conduct. The student's personal dignity shall be respected when such searches occur.

Random searches of lockers may include the assistance of dogs trained to detect the presence of drugs. The administration reserves the right to search a student's locker, automobile when parked on school property, or at a school sponsored activity off school property, garment pockets and purses.

BOOK BAGS

Students are allowed to bring a book bag into the school building. However, once in the building the book bag must be placed in the student's locker and it must remain there until the end of the school day. A book bag or a gym bag cannot be carried to any classroom other than a physical education class (if applicable).

UNPAID FEES

Official transcript can be withheld from records request from other schools, colleges, or employers. Seniors will not be permitted to participate at commencements until all school and lunch fees are paid in full.

DRESS CODE

Students are expected to dress appropriately at all times. Any fashion (dress, accessory, or hair style) that disrupts the educational process or presents a safety risk will not be permitted. Students should consider the following questions when dressing for school:

- Does my clothing expose too much?
- Does my clothing advertise something that is prohibited to minors?
- Are there obscene, profane, drug-related, gang-related, or inflammatory messages on my clothing?
- Am I dressed appropriately for the weather?

Examples of inappropriate dress include, but are not limited to: clothing or accessories that display inappropriate language/graphics or drug/alcohol/tobacco language/graphics, shorts or skirts of an inappropriate length (mid-thigh when arms are hanging to the side of the body), apparel depicting violence, tank-spaghetti-halter or off the shoulder tops, exposed undergarments, saggy pants below the hip bone, mesh tops or tops made of see-through material, pajamas, heavy chains, studded/spiked jewelry, tops exposing midriff, clothing with inappropriate cuts or slits (that are above mid-thigh when arms are hanging to the side of the body) or any other clothing deemed inappropriate.

Students may not wear hats, hoods, head coverings or jackets of any kind in the building during the school day unless permitted to do so by the principal. The principal reserves the right to change the dress code to reflect changes in style. If a student violates the dress code, the student may be asked to turn an objectionable shirt inside out (if applicable), or remove the objectionable item (if applicable). If a change of clothing is required, a parent or guardian will be called to bring in proper clothing.

A student in violation of the dress code will not be permitted to return to class until the situation is rectified. Any classes missed during this time will result in the absence being considered to be unexcused. It is the student's responsibility to make every effort to follow the school's dress code. A student in violation of the dress code may be assigned discipline consequences according to the discipline code.

ATTENDANCE POLICY

A student's attendance to school is paramount in determining success in the classroom. DJHS expects that students take ownership for punctuality and attendance. ALL attendance is tracked by hours (**a day = 6.28 hours**) and driven by the provisions outlined in Ohio Senate House Bill 410 (HB 410).

Excessively Absent is being absent with (excused) or without (unexcused) a legitimate excuse for **38** or more hours in a month or **65** or more hours in a year. An **EXCESSIVE ABSENT** letter will be sent home and does not mean that your child is a truant or unruly student. Extended illnesses and a vacation can trigger this threshold. If you receive this letter, find ways to improve possible attendance barriers, turn in medical slips when an appointment is necessary, and avoid unexcused absences. The ultimate goal is to have your student in school, as much as possible, contributing to our academic and social successes.

Habitually Truant is being absent without (unexcused) a legitimate excuse for **30** consecutive hours in a week, **42** or more hours in a month, or **72** or more hours in a year. We are required by law to meet for an Attendance Intervention (AIT) Meeting. The office will be calling you in the next 7 days to establish a day and time to meet. If you have a specific time that works best for you, please call the office at 419-695-1786.

Within 7 days of triggering an Habitual Truancy, the district will:

1. Make 3 meaningful attempts to secure the student's parent or guardian's participation in an absence intervention.
2. Inform parent of their right to appear by designee if the parent is unable to participate.
3. If parent fails to respond the school district attempts for an attendance intervention, the school may report to the county's children services agency or develop a plan for the child without the child's parent, guardian, or custodian.
4. Within 14 days, an intervention team is assigned and must develop intervention plan.
5. Within 7 days after the plan is developed, the district must make reasonable efforts to provide written notification to the student's parent or guardian.
6. If the student does not make progress on the plan within 60 days or continues to be habitually absent, the district may file a complaint in the juvenile court.

TARDY – A student that is not in 1st period class at the 8:10 bell or by 8:40 AM. A student is permitted to be tardy 3 times PER QUARTER. The: 4th and 5th tardy is a detention and 6th tardy a Saturday School. Discipline will continue for each tardy following the sixth and may result in suspension.

CREDIT DENIED DUE TO ATTENDANCE

Poor attendance may result in the consideration for failure of a **Semester Class** after 78 hours absent (excused and unexcused) or a **Year Long Class** after 163 hours absent.

REPORTING ABSENCES

Section 3321.04 of the Ohio Revised Code requires every parent to send his/her/their child (ren) to school. State Law requires that a parent/guardian call the office prior to the start of the school day. **Voice Mail is available at (419) 695-1786 x401.** Below are the rule of reporting absences:

- Without notification, the student is counted as unexcused until properly notified.
- The school will attempt to call the parent/guardian at home/work beginning at 8:30 a.m.
- For each Quarter, a student's initial three (3) parental call-ins or notes are counted as excused absences; however, each parental excuse after that will be considered unexcused.
- Only medical or professional notes, funerals, family emergency, college visits, or significant circumstances are counted as excused absences after the initial THREE parental reports.
- Family vacations (up to 5 days) are considered excused with a note and the student filing a vacation form with the office.
- Days for college visitation are **2** per year for seniors and 1 per year for juniors. A slip or note must be returned to the high school office from the college that was visited.
- If the student will be absent for a portion of day, he/she must sign in/out in the office with a parental note.

EXCUSED ABSENCES

Absences must be called in to the high school office by a parent, guardian, or grandparent of the student the day of the absence. Any call after that does not have to be accepted to excuse the student's absence. We want to know about the absence within a 24-hour time frame. A message can be left on the school's answering machine. Students who are absent from school for a doctor's appointment are to provide us with a written statement from the physician's office upon their return to school. If a student is absent from school, they can request their homework be collected and available for pick up.

Please keep in mind that all absences are recorded and count towards the total number of absences allowed. It is always the student's responsibility to get with the teachers to find out what assignments, tests, quizzes or other type of work was missed. A deadline for when the completed work should be handed in also needs to be discussed. This procedure is for students who have had an excused absence.

UNEXCUSED ABSENCES

The following types of absences will be considered unexcused and the student may not be allowed to make up any missed tests or quizzes:

- Truancy (skipping school for any part of the school day, or even skipping one class). Truancy usually occurs without the parent's knowledge or approval.
- Student did not attend school. Parent was aware that the student did not attend, but the parent did not notify the school by phone or written excuse or the parent called or sent the note outside the 24-hour notice requirement.
- Any other situation that the Principal may decide as being unexcused.

A student who has received an unexcused absence is subject to disciplinary action.

State Truancy Law **Senate Bill 181** – Parents can be held responsible if their children are not in school. The court can order them to attend educational programs and can issue fines.

ADDITIONAL POLICIES

SOCIAL MEDIA WARNING

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, airdropping, streaking, and other modes of electronic communication) may constitute a CRIME under state and/or federal law. Any person taking, disseminating, transferring, or sharing obscene, pornographic, lewd or otherwise illegal images or photographs will be reported to law enforcement and/or other appropriate state or federal agencies, which may result in arrest, criminal prosecution, and inclusion on sexual offender registries.

AUTOMOBILES

Students will register all vehicles with the office and place the school register tag on the mirror or a place visible. Student parking will be limited to the two rows nearest the school unless in designated areas. Parking behind the school, through the gates, is also prohibited. The school is not responsible for the automobile or its contents. Students with unregistered vehicles are subject to discipline or if a registration tag is not displayed.

CAFETERIA

Students must be particularly concerned with the rights of others and to be sensitive to the image and reputation of their school. DJHS expects our young men and women to appropriately dispose of food and utensils, remain in the cafeteria until the bell, and treat the cafeteria workers with respect. Throwing food, intentional abuse of the cafeteria, or other such inappropriate behavior is prohibited. Loitering in the restroom is prohibited.

VISITORS

Visitors, particularly parents, are welcome at the School. Visitors must report to the office upon entering the school. Any visitor found in the building without signing in shall be reported to the Principal. If a person wishes to confer with a member of the staff, s/he should call for an appointment prior to coming to the School in order to schedule a mutually convenient meeting time. Students may not bring visitors to school without prior permission from principal.

RELATIONSHIP WITH GOVERNMENTAL AGENCIES

On occasion, principals will need police assistance or other agencies. Reasons why police involvement may occur under any situation deemed necessary by the administration. Every attempt will be made to contact parents under such circumstances.

If police or other authorities arrive at the school and wish to interview a student or investigate an alleged law violation, they will contact the Principal or a Counselor indicating the nature of their investigation and their desire to question a student or students. The Principal or Counselor will send for the student or students and move them to an unoccupied room and remain in the room during the questioning, unless the parent or guardian is present. Every attempt will be made to contact the parent or guardian under such circumstances prior to any questioning.

CHEATING/ACADEMIC DISHONESTY

Presenting someone else's work as one's own in order to obtain a grade or credit is considered to be cheating. This includes, but is not limited to, copying others assignments, quiz or test answers, and plagiarism. Students who violate this policy will receive zero credit for assignments or work involved.

CELL PHONE AND EAR BUD POLICY

Students are prohibited from having cellular telephones or other communication devices on their person during the school day. Student cell phones must remain in the student's car or turned off and in the locker during the school day. (8:10 AM - 2:57 PM).

Cell phones that are visible, in use during school hours, or not in the designated areas listed above violate the policy. Students violating the policy will have cell phones confiscated by school personnel. Failure to comply will be considered insubordination and proper discipline will be enacted. Cell phones in lockers that are activated and disrupt learning by ringing or pinging are subject to confiscation.

1st Offense	Student pick-up at the end of the day from Principal's office
2nd Offense	Detention plus parent/guardian pick-up of device(s).
3rd Offense	Saturday School plus parent/guardian pick-up

The administration reserves the right to exercise flexibility of all disciplinary actions regarding cell phones. Depending on the severity of violations, the administration may deny the student the privilege of bringing a cell phone on school property.

IMMUNIZATIONS

Ohio law requires schools to keep current documentation of students' vaccination records. If a child is found to be non-compliant, out of process, or void of having a record on file, the school may prohibit the student to attend after the 14th day of school. All incoming Seniors are asked to provide a record showing they received the 2nd dose of the Meningitis Vaccine (or first dose, if after age 16) by the end of their Junior year of High School. Parents are required to have a record to the office by the first school day of their child's senior year. Students who do not meet this requirement will be sent home after the 14th day of school.

Ohio law also allows for vaccine exemptions for medical, philosophical or religious beliefs. An ODH approved exemption form will then need to be turned into the office by the 14th day of school (or end of previous school year) in order for your child to remain in school. Exemption forms can be found online at the Ohio Department of Health website or through School Nurse.

ADULT STUDENT RIGHTS

A student of majority (18) has the option to assume full rights of an adult and have free access to his/her records. Each student who has reached the age of majority shall assume full responsibility for his/her education but in compliance with the Student Code of Conduct. The administration reserves the right to advise parents of any situation regarding a student, including attendance, regardless of age, which it deems worthy of parental involvement.

VISION and HEARING

Vision and Hearing screenings are mandated by the Ohio Department of Health to be performed on all Freshman, Junior, transfer, and teacher or parent referred students. If your child does not pass one of these screenings, the School Nurse will send a letter to share the results and make a recommendation/referral for further evaluation by an eye or ear care specialist. If you would like your child to be exempt from the school screening, a medical slip will need to be provided to the school with documentation of eye and ear screenings within the past year and an exemption form would need to be completed and signed by the parent. Please call or email the School Nurse if you would like an exemption form.

ADMINISTERING MEDICINE TO STUDENTS

Many students are able to attend school regularly only through effective use of medication in the treatment of disabilities or illnesses that will not hinder the health or welfare of others. If possible, all medications should be given by the parent at home. If this is not possible, parents may come to school to administer medications to their children.

These procedures will be followed:

1. The principal or appointed representative will supervise the storage and dispensing of the medications in the absence of the school nurse. All medications will be secured and out of reach of students.
2. Written permission must be received from the parent or guardian of the student requesting that the school district comply with the physician's order.
3. Medications should be brought to school by the parent and should be appropriately labeled by the pharmacy or the physician with date, student name, dosage, and the time intervals. Emergency number for the physician must be listed and any special instructions of the physician.
5. New request forms must be submitted for each school year and as necessary for any change in medication order.

The intent of these procedures is to ensure that no medications will be taken at school without administrative approval. This includes prescription and nonprescription drugs, the only difference being that the administering of prescription drugs requires a physician's and a parent's statement; the administering of nonprescription drugs requires only the parent's permission. The school will dispense medication only when these guidelines have been followed.

INJURY AND ILLNESS

All injuries must be reported to a teacher or the office. If the injuries are minor, the student will be treated and may return to class. If medical attention is required, the office will follow the school's emergency procedures and attempt to make contact with the student's parents. A student who becomes ill during the school day should request permission from the teacher to go to the office. An appropriate adult in the office will determine whether or not the student should remain in school or go home. No student will be released from school without proper parental or guardian permission.

FIRE DRILL

Teachers will take charge, supervise orderly evacuation, and conduct a role call once safely outside. Specific fire evacuation procedures are posted in each room.

TORNADO DRILL

At the sound of the tornado siren, teachers will keep order and move their class to assigned safety locations. Specific tornado instructions are posted in each classroom.

ACTIVE SHOOTER DRILL INSTRUCTIONS

The principal is a licensed A>L>I>C>E trainer and the staff is prepared to implement the active shooter emergency plans. The number ONE goal is SURVIVAL. The best opportunity to SURVIVE is to REACT

B - BARRICADE, secure door and place large objects against the entry way.

E - ESCAPE, if the opportunity permits, flee to option 1 district safety zone.

E - ESCAPE, if the opportunity permits, flee to option 2 district safety zone.

F - FIGHT, throw items at the shooter in an attempt to distract, escape or tackle.

STUDENT ENROLLMENT

Students attending DJHS must live within the boundary lines of our school district. Students not living in this school district must apply for Open Enrollment through the Superintendent's Office of the Delphos City School District. Requests will be reviewed and either denied or approved as quickly as possible. If the Open Enrollment request is approved, then the student(s) may attend DJHS. If the Open Enrollment request is denied, the student cannot attend DJHS and must attend their home school.

In general, state law requires students to enroll in the district in which their parent or legal guardian reside unless enrolling under the district's open enrollment. New students under the age of 18 must be enrolled by their parent or legal guardian. When enrolling, parents must provide copies of the following:

- A birth certificate or similar document
- Court papers allocating parental rights and responsibly, or custody (if appropriate)
- Proof of residency
- Proof of immunizing

Students enrolling from another school must have an official transcript from their previous school in order to have credits transferred. The counselor will assist in obtaining the transcript, if not presented at the time of enrollment.

Homeless students who meet the federal definition of homeless may enroll. New students under 18 years of age or older are not required to be accompanied by a parent when enrolling. Foreign students and foreign exchange students (from recognized and approved student programs) are eligible for admission on the same basis as other non-resident students.

WILDCAT PERIOD

The Wildcat period is reserved for, but not limited to, student and teacher engagement in studies, peer to peer tutoring, homework, reading, self learning, organizational meetings, teacher collaboration, student make up work, and anything else that is academic or promotes individual or school growth. The Wildcat Period is a cell phone and music free time. Use of cell phones, you tube, or any device used for music or non-educational material is strictly prohibited. Disciplinary action may be administered for any violations of the Wildcat Period rules or Codes.

ACTIVITY CONFLICTS

The following guideline should be used to determine a student's participation when a conflict in scheduling arises: A performance (athletic event, contest, play, concert, etc.) has priority over any practice or rehearsal. When two events of equal value conflict, the student may participate in the event of his/her choice without fear of penalty or consequence. Students are to inform coaches/advisors of conflicts as soon as they become aware of them.

INDIVIDUALS WITH DISABILITIES

The American's with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act Provide that no individual will be discriminated against on the basis of disability. This protection applies just to the student, but to all individuals who have access to the District's programs and facilities. The laws define a person with a disability as anyone who:

- A. Has a mental or physical impairment that substantially limits one or more major life activities;
- B. Has a record of such an impairment; or
- C. Is regarded as having such an impairment.

The District has specific responsibilities under these two laws, which include identifying reviewing and, if the child is determined eligible, affording access to appropriate educational accommodation. Additionally, in accordance with State and Federal mandates, the District seeks out, assesses and appropriately services students with disabilities. Staff members use a comprehensive child study process to systematically screen, assess and, if appropriate, place students in special education and related services. Students are entitled to a free appropriate public education in the "least restrictive environment". A student can access special education services through the proper evaluation procedure. Parent involvement in this procedure is important and required by Federal (IDEA) and State law. More importantly, the school wants the parent to be an active participant. To inquire about the procedure or programs, a parent should contact the Principal or Guidance Counselor at 419-695-1786.

NATIONAL HONOR SOCIETY

The DJHS National Honor Society is a part of the National Honor Society and as such will follow all standards set forth by the National organization. The aims and purposes of the Honor Society shall be to stimulate high scholarship, to encourage community and school service, and to develop leadership. Students must have a cumulative GPA of 3.5 to be considered for membership. The Faculty Advisory Committee shall evaluate candidates on service, leadership and character to determine selection to NHS.

STUDENT COUNCIL

The Student Council of DJHS purposes are to encourage school spirit, to develop student responsibility, and to work toward the betterment of our school and to bring about communications between faculty and the student body. DJHS fulfills these purposes through various service projects and to stimulate desirable student faculty relationship.

PHOTO USAGE PERMISSION

During the course of the school year, pictures may be taken of students to be used on the Delphos City Schools website as created by staff/students. To use a student's picture(s) on the school website, a parent or legal guardian must grant permission. Parents will be given the option to grant or refuse the use of their student's photo at the beginning of each school year. Delphos City Schools cannot be held responsible and has not control over photographs used by other media outlets.

WORK PERMITS

Work permits are prepared by the high school secretary. Work permits are required for a student who works during the school year. Work permit applications may be obtained in the high school office when a student has secured a job. When the application has been completed, the student must return it to the office along with a physician's physical. If a student changes jobs, a new employer's pledge card must be completed in order to have an updated work permit. Work permits are not required for summer employment.

COLLEGE CREDIT PLUS

Students entering grades 7-12 can attend classes at community colleges and public colleges/universities to earn high school and transcript college credit. Students can take classes on campus, online and through some of our teachers here at DJHS. Students must notify the school by APRIL 1st of their intent to participate in CC+. Students must then apply to the college of their choice by that school's deadline. Students can qualify through their ACT/SAT scores and Accuplacer scores.

Students replacing courses that are in the tested areas are still responsible for end of course exams. Also, students receive one high school credit for every three semester hour class, with a maximum of 30 semester hours possible a year (120 lifetime). If a student is at the high school for part of the day, the maximum number is reduced accordingly. Withdrawal after the deadline, or failure from a course will result in a financial obligation for the families. Also, if the course is required for graduation, the student will need to return to the high school for credit recovery. A meeting will be held each spring to explain College Credit Plus.

DELPHOS DIGITAL ACADEMY

The Delphos Jefferson Digital Academy (DDA) is a program designated to meet the unique needs of learners through a non-traditional education pathway. All DDA parents and students will meet yearly with the program Director, in order to make sure that this program is and continues to be the best fit for each student. The DDA education incorporates high expectations with an emphasis on technology by integrating a home-school option and an online education with a student's home district. Specific DDA expectations and attendance policies will be provided separately to all DDA students and parents.

STAY ATL!

QUOTES FROM MR. BRINKMAN

“ATL expectations are more than feel good words and phrases. ATL expectations are the fabric of success that we take pride in practicing and achieving.

“When you don’t avoid issues and meet them directly, always trying to resolve them, your issues become fewer and fewer.”

“Avoid WISHING for things to be better; START DOING things to make it better”

“Being a leader is more than displays of power, name, or title. Being a true leader depends on the examples and actions you display to others.”

“You are judge by your actions; not your words or promises”

“My big four to dos: say please, say thank you, a firm handshake, and look people in the eye”⁵

SCHOOL CONTACTS

Chad Brinkman High School Principal	419-695-1786 x400 cbrinkman@delphoscityschools.org
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Kendra Kerner High School Counselor	419-695-1786 x402 kkerner@delphoscityschools.org
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Kent Smelser Athletic Director	419-695-1786 x414 ksmelser@delphoscityschools.org
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Elaine Rode High School Secretary	419-695-1786 x401 erode@delphoscityschools.org
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Stacey Ricker School Nurse	419-695-1786 x423 sricker@delphoscityschools.org
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Jeff Caputo Head of Maintenance	419-695-1786 x420 jcaputo@delphoscityschools.org
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Rick Suever Technology Coordinator	419-695-1786 x417 rsuever@delphoscityschools.org
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